



To Whom It May Concern:

SubstanceEducation.com is one of the leading providers of addiction courses nationally. As a forerunner in the field, our courses have been recognized nationally by employers, courts, state and federal agencies, to include the Department of Transportation (DOT). Each course adheres to strict national educational guidelines in order to provide researched, evidence-based materials and are developed by licensed professionals holding advanced degrees in a behavioral health field with an emphasis on addiction.

It is the mission of our organization to provide affordable and easily accessible online educational materials for people of all ages, who are impacted by addiction. Our comprehensive educational tools are designed to help people gain an understanding of how substances impact their lives. If this material enables one to prevent or reduce the negative consequences of addictions, then we have accomplished our goal. We believe that education empowers people to choose an infinite number of options and goals, which will lead to maximum growth and personal fulfillment in all aspects of their lives.

Our courses are designed to help people better understand topics such as alcohol abuse and addiction, heroin, marijuana, food, tobacco, caffeine, methamphetamine, and many other substances. It is through understanding and education, that people are able to make healthier choices leading to more productive lives.

Courses are structured to assist people in obtaining mastery of the information. The **course format** includes: A **pre-test** followed by **informational materials** presented in a variety of learning methods to include readings, audio presentations, slide presentations, and self-help handouts. Once all materials have been reviewed, a **post-test** must be passed. Testing is mandatory in order to **verify mastery of the materials presented**, and once a passing score is obtained, a **certificate of course completion** showing number of hours earned is provided.

It is our hope that you approve SubstanceEducation.com as an acceptable resource for your consumers. Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads 'Omega J. Galliano'. The signature is written in a cursive, flowing style.

Omega J. Galliano, CEO

SubstanceEducation.com